

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
August 26, 2025  
5:00p.m.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION ANNOUNCEMENT**

Please be advised that the Chartiers Township Board of Supervisors met in executive session on Wednesday, August 20, 2025 from 4:00pm to 6:30 pm and immediately prior to this meeting from 4:30pm to 4:59 pm to discuss personnel, contract negotiation, litigation and real property matters.

Attending this meeting were Supervisors Bronwyn Kolovich, Harlan Shober, and Frank Wise. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Ed Jeffries, Public Works Director, Jennifer Slagle-Director of Engineering and Planning; Ashley Neptune-Township Engineer Jamie Rozzo, Recording Secretary; ABSENT: Steven Horvath, Chief of Police and Parks and Recreation Director, Angela O'Connor

**VISITORS TIME**

Ed Snyers 562 Birch Drive asked about the electric pump in the pond and asked if the one pond is shared between Moniger Heights and Summerfield Woods. He also asked the Township if they could look into a ponding issue between 560 and 562 Birch Drive.

Jenn will investigate the pump, and the board confirmed the one pond was originally for Moniger Heights. Summerfield Woods joined the retainment pond for part of their development. The Township will investigate the ponding issue and see if the developer needs to do anything.

The Public Works Department camera'd the sewer lines with the developer's permission. There are some issues but nothing that will interfere with the roads being paved.

Michael Fausti 103 Piatt Estates Drive asked if there was an update on 201 Sulky Manors grading. The swale was completed on his property at 103 Piatt Estates Drive. He also spoke with Mr. Baines about his plans for remedying water runoff but asked if Piatt will be putting a drain on Sulky.

The township received a letter today regarding 201 Sulky Manor from Eddy Homes Engineer. Jenn will speak to their engineer on this item. The board has not confirmed whether Piatt will install a drain on Sulky.

Geoffrey Kolton 101 Piatt Estates Drive is happy they put the swale on 103 Piatt Estates Drive to help water run off going on to his property. He thinks they need to have better drainage at the top on Sulky as well.

#### **DEVELOPERS TIME**

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to table the modification request from Summerfield Woods, LP from approved land development plan dated June 27, 2017, as it is not required per, §293-19 B.5., Design Criteria for Stormwater Management Controls of Chapter 293 of the Chartiers Township Code of Ordinances, Stormwater Management until the September 23, 2025 meeting. All Supervisors voted yes. The motion carried 3-0.

**STAFF REPORTS:** *None*

**SUPERVISOR REPORTS:** *None*

#### **APPROVAL OF MINUTES**

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the minutes for the Regular meetings of July 8, 2025, and July 22, 2025, as presented. All Supervisors voted yes. The motion carried 3-0.

#### **OLD BUSINESS:**

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve Pay Application No. 1 from C.H. & D. Enterprises Inc. for the Pickleball Court Contract in the amount of \$218,347.53 as recommended by the Township Engineer in the Pay Application dated August 22, 2025. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the quote from XYCOM Technology Group, Inc. dated 2025, 15, 2025 for audio / visual improvements to the Township meeting room in the amount of \$34,510 via Co-stars Contract No. 034-E24-221. All Supervisors voted yes. The motion carried 3-0.

**NEW BUSINESS:**

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to make an offer of employment to Lillian McMillen for the Part-time position of Janitor at a rate of \$15.00 per hour as recommended by the Township Manager and Director of Public Works. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to cancel the contract with Arc Human Services for cleaning services and provide the required 30-day notice of the same. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to ratify the Township Manager to advertise for a Deputy Township Treasurer. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the enclosed listing.

General Fund: \$10,025.15; 2024 Bond Issue: \$5,703.82; Act 13 Impact Fee: \$6,334.25; Capital Reserve Fund: \$5,054.28; Comm. Center Fund: \$318.77; Eng. Rev Escrow Acct. \$9,716.60; Liquid Fuels Fund: \$73,322.48; Local Services Tax: \$4,154.85; Sewer Fund: \$108,013.80

Invoices to be paid are posted on the bulletin board for review. All Supervisors voted yes. The motion carried 3-0.

**DISCUSSION ITEMS:**

1. 2025 Sewer Rehab -The Township anticipates the CCTV Contract will be ready to advertise in early September.
2. Barnickel and Country Club - The Township is waiting for the signed agreements from two Chartiers property owners. Once that has been completed the forms will be submitted.
3. WEWJA Items
  - a. Arden Pump Station-No Update
  - b. Arden Mines Sewage Project-The Township had their meeting with PennVest. The Township has some tasks to complete.
  - c. WEWJA Act 537-Harshman will be setting up a meeting with the DEP.
4. Summerfield Woods Punchlist-Progress is being made. The lines for sewer have been camera'd and the Developer has put out bids for paving.
5. Western Avenue Sewer Project-This item continues to move forward. Gateway had a meeting last week on this project.
6. Parks and Recreation Opportunities

- a. Pickleball Court Development-The contractor is waiting for the top coating to come in for the courts.
  - b. DCNR Grant-This project will start moving along after the completion of the Pickleball Courts.
  - c. Bingo-The next bingo will be on September 11 and will benefit the Chartiers Volunteer Fire Department.
  - d. Alcohol policy for select events. -The board discussed the two dates given to them from Angela: The Oldies Dance and The Pumpkin Smash. After discussion the board decided to approve alcohol for the oldies' dance, but the majority decided no, to the Pumpkin Smash.
- 7. 2024 Bond Issue
  - a. Police Department Renovations-The Township is waiting for direction from the design professionals on submitting for the ADA variance for the locker rooms only.
  - b. Meeting Room Audio/Visual Improvements-This was approved earlier in the meeting.
- 8. Public Works Projects
  - a. Welsh Road-  
*A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize work to be completed not to exceed \$10,000.00 on Welsh Road. All Supervisors voted yes. The motion carried 3-0.*
  - b. Arthur Road Stormwater-No Update
  - c. Arthur Road Sanitary Extension-No Update. Discussion took place on how to proceed if the homeowners needing to tap in do does not tap in, soon.
  - d. Gretna Road-The permitting process is needed before this road can be completed.
- 9. CHSD Silver Maples Overflow Parking-This has been completed. Public Works will paint lines for parking after settlement of the material.
- 10. Ordinance Amendments-No Update.
- 11. June 11-14<sup>th</sup> Storms and Piatt Estates Stormwater-Discussion took place during Visitors Time. Progress is being made.
- 12. American Spirit Grant Opportunity-Jodi has included samples for this Grant Opportunity in the board's binders. She has asked them to take a look and let her know how they would like to proceed.
- 13. Community Map-Jodi has been working on the contacts and information for the Community Map. She has asked the board to let her know of any additions they would like to add.
- 14. Enrad casing sale

*A motion was made by Mr. Wise and seconded by Mrs. Kolovich to declare the old Enrad casings to be of deminimis value of less than \$1,000.00 and authorize the Chief of Police to dispose of it as he sees fit. All Supervisors voted yes. The motion carried 3-0.*

15. Digital Sign-The Township needs to replace the Chartiers Township Sign. Jodi is getting a few quotes with good prices.

### **PUBLIC COMMENT**

Michael Fausti asked the board if they heard about a program the Conservation District and DEP are offering to communities. He heard they are offering resources on WTAE.

Jodi will investigate this.

The seniors have asked to host a corn hole tournament for the Washington County Department on Aging at the Community Center on October 17, 2025. There is nothing booked for that day.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to add a motion to the agenda to approve the Chartiers Senior Group to host a corn hole tournament on October 17, 2025, for the Washington Department of Aging at the Chartiers Community Center. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Chartiers Senior Group to host a corn hole tournament on October 17, 2025, for the Washington Department of Aging at the Chartiers Community Center. All Supervisors voted yes. The motion carried 3-0.

### **ADJOURNMENT**

Time: 6:16pm

Jamie Rozzo – Recording Secretary

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Secretary, Frank Wise Jr.